

Registration at LOOK40ptics

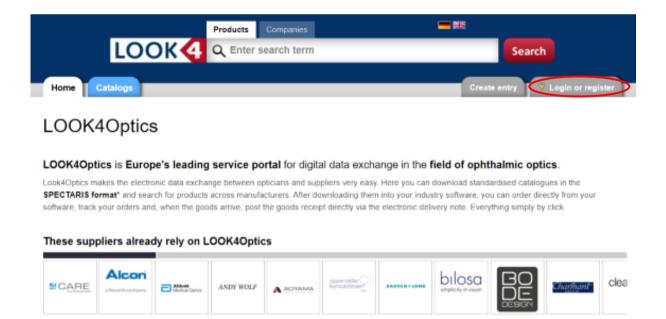
To be able to load catalogs into the industry software or the LOOK4Optics app, you must first register with LOOK4Optics.

This is done in 3 steps:

- 1. creation of an account at LOOK4ID (your login).
- 2. assignment or creation of your company entry
- 3. registration for the catalog download at the individual manufacturers (subscription to manufacturer catalogs).

Registration at Look4 ID

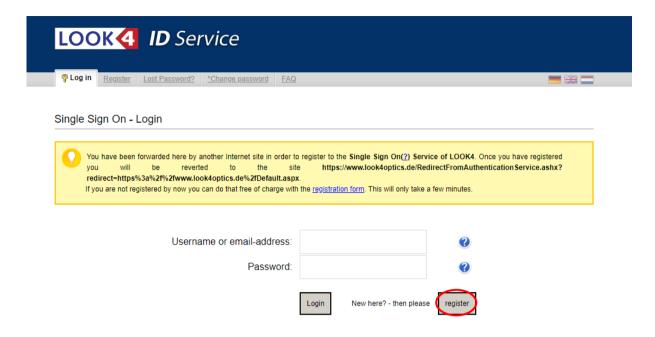
Please visit the URL http://www.look4optics.com and then click on top right at the tab ,Login or register'.



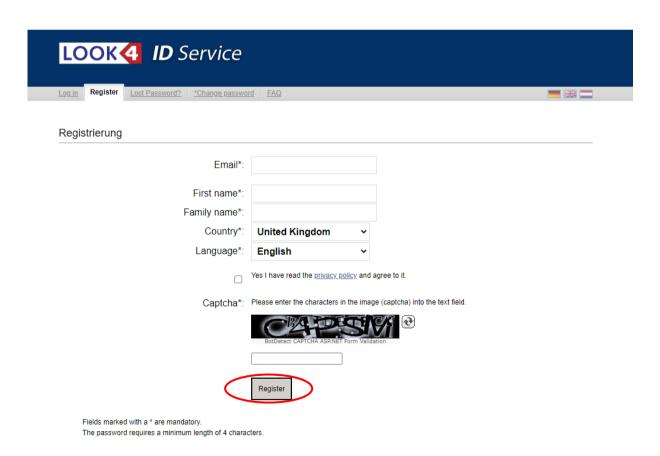
You will then be forwarded to **Look4 ID** – the Single Sign On Service of the optics branch in order to create an individual user account. Click on right top to choose English language with click on the UK flag.

Login now to download catalogues or register with new suppliers.





Click on 'register'



Please enter your user data and then click on 'Register'.



Create an entry

You will now be led back to **LOOK4Optics**. In step 2 you will select your company entry or if you aren't represented yet at Look4 Optics you can add it now.



You will then get the following message:

Dear user,

thank you very much for your registration at Look4Optics. To activate your account please open the following activation link within 24h and assign a password:

Loginname: smith@test-1.com

Activation link:

https://look4id.com/Pages/de/ChangePassword.aspx?loginname=test1%40rieselfeld.com&k=T091N mpiZVA%3d&redirect=https%3a%2f%2fwww.look4optics.de%2fRedirectFromAuthenticationService. ashx%3fredirect%3dhttps%253a%252f%252fwww.look4optics.de%252fDefault.aspx&r=true

The following information has been saved:

Email: Test-1
Forename: M.
Surname: Smith
Country: UK
Language: en
With kind regards

Your LOOK4 Team

Please do not reply to this e-mail. You can reach our support by mail at info@look4.de.

Further information about LOOK4, our products and help

can be obtained on our website: www.look4.de



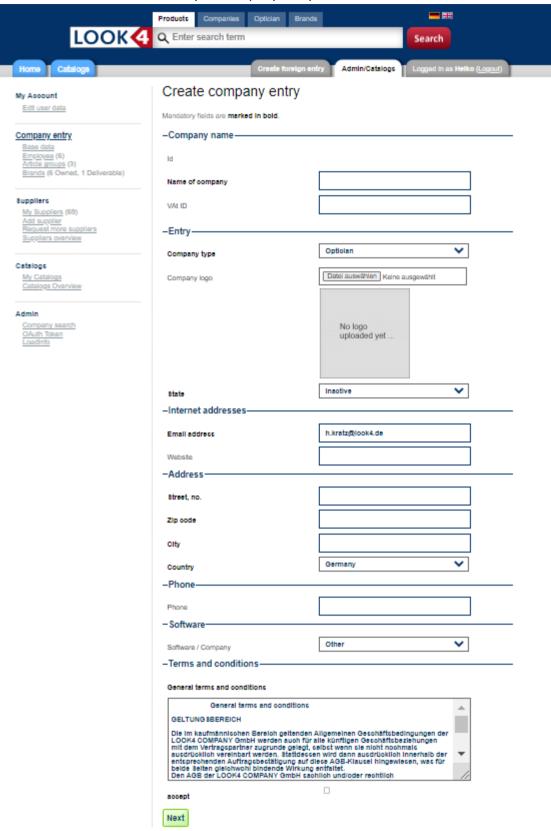


Enter the chosen password to activate your account.

Click on the button 'Create company entry':



Please fill out the form to create your company entry.

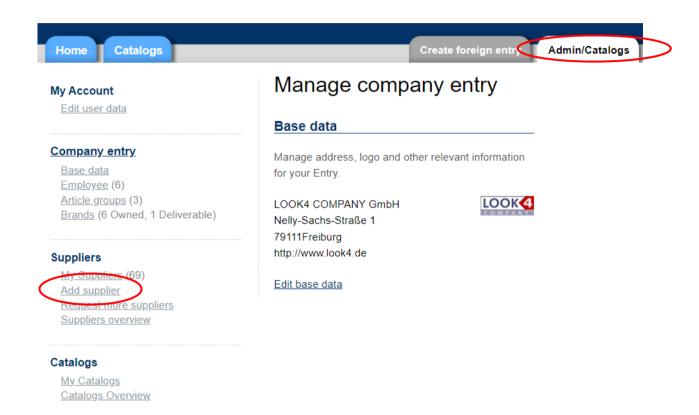


Click Agree and "Next".



Allocation of suppliers

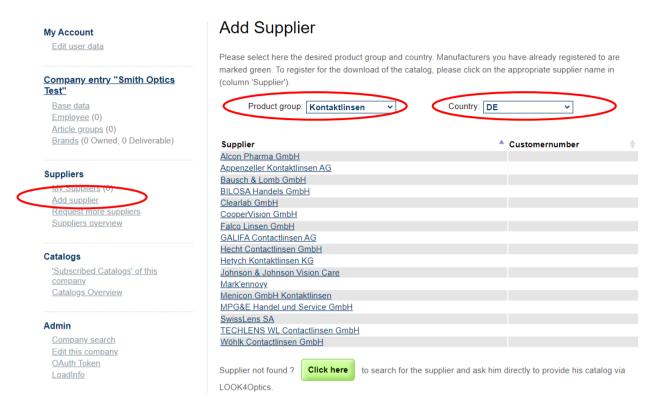
Click on the top tab 'Admin/Catalogs'



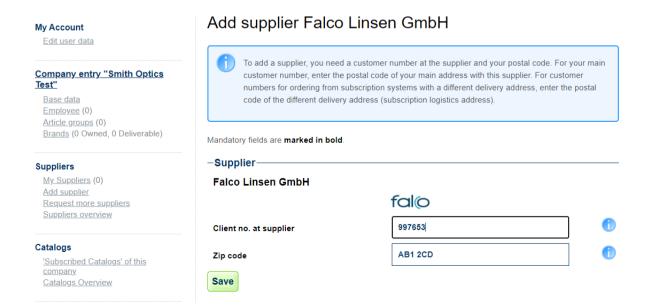
Then in the left menu under the menu item 'Administration / Catalogs' please click on 'Add supplier'.



Please choose a product group and country to get an overview of the suppliers. If you are not registered for a supplier, this entry is highlighted in purple - if you are already registered, the entry will be highlighted light green.



Click the desired supplier in the 'Catalog download' column to register. Please enter now your client no. and your zip code and then click on 'Save'.





The registration is now successfully completed, and you can download immediately catalogs from the suppliers. Under 'Subscribed catalogs ' you will find the overview of the catalogs already assigned. Here you can also delete the assignments (at the top right) and activate the email notification on new catalogs. At the top, you can select to receive notifications in general, and at the supplier, you may select the function deliberately.

Subscribed Catalogs

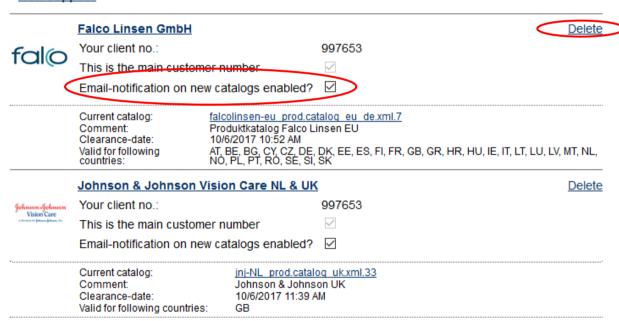


You have successfully subscribed to manufacturer Falco Linsen GmbH.

To order products on Look4 optics, you must authenticate with your customer number at the suppliers. Thus you also see your private label products at the respective manufacturers and can download individualized catalogs with your products. If the manufacturer supports electronic ordering you can also order online.

Email-notification on new catalogs to me

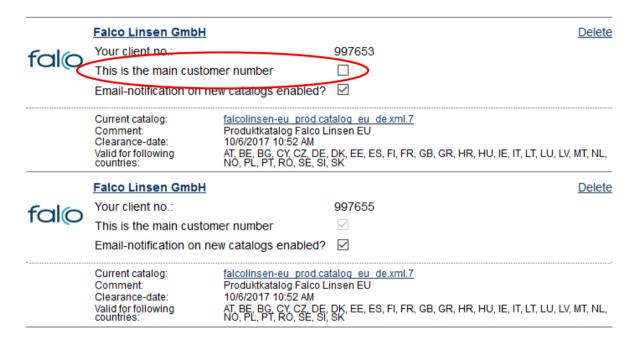
New supplier





If you have two customer numbers for a supplier, such as a regular and one for a subscription system, you can define which customer number is to be designated as the main customer number for the download, by selecting the field 'This is my main customer number 'hook or not:

However, you can also change the assignment of the main customer number later by making the corresponding assignment under 'Subscribed catalogs':



Under the menu item 'Suppliers' you will find your supplier assignments listed again.

Registered suppliers

Employees of your company have registered with these suppliers:

Supplier	Count	ry Customernumber
Falco Linsen GmbH	DE	997653
Falco Linsen GmbH	DE	997655
Johnson & Johnson Vision Care NL & UK	NL	997653

And under 'Add supplier ' you can register to all the suppliers, even for suppliers who do not currently have a catalog available. We then forward your inquiries to the respective suppliers.



For further questions please contact us directly:

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www.look4optics.com